ANNOUNCEMENT NUMBER: JA#10FY-2011

VACANCY ANNOUNCEMENT

American Embassy Nouakchott

CANDIDATES WHO PREVIOUSLY APPLIED TO THIS OPENING NEED NOT TO RE-APPLY

OPEN TO:	All Interested Candidates
POSITION:	Residential Security Technician, FSN-7, FP-7*
OPENING DATE:	Thursday, October 06, 2011
CLOSING DATE:	**Thursday, October 20, 2011**
WORK HOURS:	Full-time; 40 hours/week
SALARY:	Available upon request from HR (*FP Grade to be confirmed by Washington)
LENGTH OF HIRE:	Indefinite

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Nouakchott is seeking 1 individual for the position of Residential Security Technician (RST), FSN-7 or FP-7*, within the Security section.

BASIC FUNCTION OF POSITION:

Incumbent is the focal point for the residential security program and issues and is responsible for developing the residential security plan, conducting residential security surveys and ensuring official residences are in compliance with residential security standards; for management of the residential program; for coordinating residential security maintenance and repair; and assisting with the development of the residential security logistical and financial plans. The RST also assists the Regional Security Officer (RSO) in providing residential security guidance to the Inter-Agency Housing Board and with residential security training and briefings for Mission employees.

QUALIFICATIONS REQUIRED:

NOTE: All applicants <u>must</u> address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. **Completion of Secondary required**.
2. Minimum **three years** of progressively responsible experience as **electrician** or **three years** progressively responsible experience as an **alarm technician**.
3. **French level 4/4** and **English level 3/3 required**. Other local Mauritanian dialects.
4. A strong knowledge in physical protection, standard security practices and procedures, developing security plans, and good working knowledge of standard security equipment as it pertains to residential security. Thorough knowledge of host-country operational environment, language, law and security entities, and historic criminal and terrorist threats and operational tendencies are required. Thorough knowledge of Nouakchott and suburbs.
5. Dependability and trustworthiness are essential. Must be able to make independent judgments on institutional capabilities and the adequacy of security systems and controls. Must be able to collect and present facts and recommendations in a clear, concise manner. The incumbent must have strong presentation and public speaking skills to conduct conferences with mission management, post personnel, dependents and others as required in support of the residential security program.

SELECTION PROCESS

When equally qualified, US Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.

2. Current employees serving a probationary period are not eligible to apply.

3. Currently employed US Citizen EFMs who hold a FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment.

4. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment, unless currently hired into a position with a When Actually Employed (WAE) work schedule.

TO APPLY:

Interested candidates for this position should submit the following:
1. Letter of Application
2. DS-174 Application Form or a current resume or curriculum vitae that includes information requested on the DS-174 (the Employment Form DS-174 is also available at: http://mauritania.usembassy.gov/employment.html); plus
3. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position listed above.

A completed Embassy application form and/or résumé should be received by the HR Office at the Embassy by close of business on **Thursday, October 20, 2011**.

DELIVER APPLICATION WITH ANNOUNCEMENT NUMBER: JA#10FY-2011 on the envelope to the front gate application deposit box at the Embassy guard reception; or mail to the

American Embassy Nouakchott
P. O. Box. 222
Tel: **45-25-26-60**

PLEASE DO NOT INCLUDE ANY OTHER MARKINGS BESIDES THE JOB ANNOUCEMENT NUMBER AND THE EMBASSY ADDRESS ON THE ENVELOPE

POINT OF CONTACT:

Human Resources Office
Telephone: **45-25-26-60 ext: 4475, 4488 or 4718**
Fax: **45-25-15-92**

DEFINITIONS

1. AEFM: A type of EFM that is eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided s/he meets all of the following criteria:
   -- US citizen;
   -- Spouse or child who is at least age 18;

-- Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority;
-- Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safehaven abroad, or alternate safehaven abroad; and
-- Does not receive a USG annuity or pension based on a career in the US Civil or Foreign services.

2. EFM: Family Members at least age 18 listed on the travel orders of a Foreign of Civil Service or uniformed service member permanently assigned to or stationed to a US Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.

3. Member of Household: A MOH is a person who: 1) Has accompanied, but is not/not on the travel orders of a U.S. citizen Foreign or Civil Service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.

4. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.

5. Not-Ordinarily Resident (NOR): Typically NORs are US Citizen EFMs and EFMs of FS, GS, and uniformed service members who are eligible for employment under an American USG pay plan, on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

ONLY THOSE WHOSE APPLICATIONS HAVE BEEN TAKEN INTO CONSIDERATION WILL BE CONTACTED FOR INTERVIEW AND/OR TEST.

CLOSING DATE FOR THIS POSITION: Thursday, October 20, 2011

The US Mission in Nouakchott provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

Drafted: HR:SyAM/EBWen
Cleared: RSO:ATambrini
Approved: MO:MZadva